

DEPARTMENT OF WORKFORCE DEVELOPMENT  
DIVISION OF WORKFORCE SOLUTIONS  
ADMINISTRATOR'S MEMO SERIES

☐ ACTION  
☒ NOTICE 04-27

ISSUE DATE: 10/15/2004  
DISPOSAL DATE: 12/31/2004

\*PROGRAM CATEGORIES:

<input type="checkbox"/> AS	<input type="checkbox"/> FM	<input type="checkbox"/> ML	<input type="checkbox"/> TR
<input type="checkbox"/> CC	<input type="checkbox"/> FL	<input type="checkbox"/> NA	<input checked="" type="checkbox"/> W-2
<input type="checkbox"/> CS	<input type="checkbox"/> IT	<input type="checkbox"/> RA	<input type="checkbox"/> WIA
<input type="checkbox"/> CF	<input type="checkbox"/> JC	<input type="checkbox"/> TC	
<input type="checkbox"/> CR	<input type="checkbox"/> LM	<input type="checkbox"/> TA	

**To:** W-2 Agency Directors

**From:** Bill Clingan /s/  
Division Administrator

**RE:** Worker's Compensation Premiums

**PURPOSE:** This memo announces a premium holiday during Calendar Year 2004 for Wisconsin Works (W-2) Agencies that are participating in the Worker's Compensation (WC) Statewide Program.

**BACKGROUND:** All W-2 agencies are required to have WC coverage for W-2 participants engaged in work activities at work sites, unless the worksite sponsor agrees to provide coverage. Specifically, 49.147(4) ( c ), Wis. Stats., states that "a participant under this subsection is an employee of the W-2 agency for purposes of worker's compensation coverage, except to the extent that the person for whom the participant is performing work provides worker's compensation coverage."

The Department of Workforce Development (DWD), Division of Workforce Solutions (DWS) offers a statewide program to W-2 agencies that covers WC liability for participants injured while in paid status in work activities. W-2 agencies that opt to participate in the program are charged WC premiums as a direct expense to the W-2 and Related Program Contract.

The quarterly premiums are based on the number of participants in a W-2 Community Service Job (CSJ), a W-2 Transitional Placement (W2-T) and/or the Food Stamp Employment and Training (FSET) program per the Client Assistance for Reemployment and Economic Support (CARES) System. Each participating W-2 agency is charged \$25 per participant per calendar quarter which is approximately \$8 per participant per month for coverage.

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\* PROGRAM CATEGORIES:

AS--Apprenticeship Standards	FM--Financial Management Requirements	ML--Migrant Labor	TR--Transportation
CC--Child Care	FL--Foreign Labor Certification	NA--Native American Services	W-2--Wisconsin Works
CS--Child Support	IT--IT Systems	RA--Refugee Assistance	WIA--Workforce Investment Act
CF--Children First	JC--Job Center	TC--Tax Credit Programs	
CR--Civil Rights	LM--Labor Market Information	TA--Trade Assistance	

Under contract with the Department, Wausau Insurance Company provides coverage for participants in a W-2 CSJ or W2-T placement and the FSET programs only. They also perform the administrative handling of all claims and pay the costs of major injuries costing more than \$350,000 per person. The state continues to be self-insured for amounts below \$350,000.

**POLICY:** Because the safety record has been excellent in the past years, DWS is able to offer a premium holiday for Calendar Year 2004 (01/01/04 – 12/31/04). This means that for those W-2 agencies participating in the statewide program, costs for WC premiums for participants in 2004 will NOT be uploaded to the W-2 and Related Programs Contract.

**ACTION SUMMARY STATEMENT:** Financial Managers of the W-2 Agencies participating in the statewide WC program should note that no premiums are charged on the Central Office Reporting (COrE) reports. No other action is needed.

**CONTACT:** For questions about the WC Program, contact your grant/contract manager or Jacquie Piraino, DWS/Bureau of Division-Wide Services.

cc: DWD/DWS Regional Office Contract Managers